

WASHINGTON PARISH COUNCIL



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Planning and Transport Committee Meeting

MINUTES of the Planning & Transport Meeting held on Monday 16th October 2023 at Washington Village Hall (Doré Room)

PRESENT: Cllr B Hanvey (BH), Cllr T Keech (TK), Cllr A Lisher (Chairman), Cllr J Luckin (JL) and Cllr J Thomas (JT).

ALSO: Clerk to the Council Ms Z Savill

MEMBERS OF THE PUBLIC: 0

ABSENT: Cllr Heeley

The Meeting was opened by the Chairman at 7:00pm.

- PT/10/23/1 To Receive and Approve apologies for absence.**
The Committee **RESOLVED** to **ACCEPT** apologies from Cllr Heeley.
- PT/10/23/2 To Receive Declarations of Interest and requests for Dispensations**
None declared.
- PT/10/23/3 Minutes of the last meeting**
The Committee **RESOLVED** that the Minutes of the Planning & Transport Committee Meeting on 18th September 2023 were a correct record and duly signed by the Chairman.
- PT/10/23/4 Public Speaking**
None.
- PT/10/23/5 Outstanding Actions and Matters Arising**
A report of outstanding actions and matters arising from the last meeting was circulated (appendix 1).
There was one matter arising about the wall in The Street with the polite 'no parking' notice: Cllr Luckin reported that none of the residents of the nearby properties claimed ownership of the wall. It was noted that the ambulance service would have responsibility for establishing ownership if this was required for a future TRO to restrict parking for emergency services access.
- PT/10/23/6 To Consider consultation responses to planning applications in the parish:**
It was noted that there were no planning applications in the parish for consideration at the meeting.

PT/09/23/7 Planning Compliance

SDNP/23/00456/OPDEV 2/10/2023 Alleged: construction of outbuilding at Garden Cottage Nursery Highden London Road Washington West Sussex RH20 4BA. Under investigation. The Committee noted this for information.

DISC/23/0186 for the approval of details reserved by Condition 7 to the approved application DC/17/2117 Longbury Hill Wood, Rock Road, Storrington (Washington Parish).

The Senior Planning Compliance Officer confirmed (email to the Council 9th Oct) that the application DISC/23/0186 to discharge Condition 7 was approved and that HDC was "satisfied that the breach of condition notice has now been complied with and therefore EN/20/0362 will now be closed." The Committee **RESOLVED** to ask for transparency of the decision so that members know the reasons the conditions had been met.

The Clerk reported that she had previously forwarded the decision to the Ward's District Councillors with a request to find out the reasons for the decision. The information was noted.

PT/10/23/8 Planning Decisions: To Receive and Report on decisions of significant applications in the parish

None reported in the parish at the time of the meeting.

PT/10/23/9 Appeals: To Receive and Report on appeals of significant application decisions

None reported in the parish at the time of the meeting.

PT/10/23/10 Planning & Transport Issues: To Consider the Licences for Speed Indicator Devices in Rock Road and London Road for recommendation to Council.

It was noted that this item was deferred from the FC October meeting pending details of costs for surveying the Rock Road and London Road sites for underground services and future management of the Speed Indicator Devices. A quotation from a traffic management specialist was previously circulated with supporting papers and the WSCC licence agreement for the Council to sign. It was noted that the total cost of the project for both sites, included predicted management costs, would be £13,369.47, which was in excess of the £11,373.97 allocated in the CIL Spending budget. The Assistant Area Highways Manager was yet to respond to the Council's request for information on the traffic regulations which formed part of the agreement. Members agreed that there were serious cost implications to consider because the licence agreement required the Council to indemnify WSCC for any future claims for the devices. It was therefore important to have more clarity on the terms.

Following a discussion was **RESOLVED** that Cllr Lisher, Cllr Luckin and, subject to his agreement, Cllr Heeley, would form a working party to progress the project and make a recommendation to Full Council on 6th November.

PT/10/23/13 To Receive Items for the Next Planning and Transport Meeting Agenda

It was proposed and **RESOLVED** to agree that the next meeting would consider the following two items:

- HDC's progress on enforcement investigation of the existing UPVC windows which are the subject of the planning application SDNP/17/03716/HOUS St Mary's Gate The Street, Washington RH20 4AS.
- WSCC's progress on scheduling the Parish Council's CHS to improve the junction of Rock Road/A24

PT/10/23/14 Date and Time of next meetings

A. P. WSHAR

20/11/23

Parish Council Meeting: Monday 6th November 2023, 7:30pm
Finance Committee: Monday 20th November 2023, 6.15pm time to be confirmed.
Planning & Transport Committee: Monday 20th November 2023, 7:00pm
Open Spaces Committee: Monday 20th November 2023, 7:45pm
Personnel Committee: to be confirmed.

There being no further business to transact, the meeting was closed at 7:33pm.

Appendix 1

Outstanding and Matters Arising since Planning & Transport Committee Meeting 18th September 2023

Action	Progress
Defer signing licences for the Speed Indicator Devices in Rock Road and London Road to Full Council October meeting, pending licences from WSCC (PT Meeting Sep 2023)	In progress. Licences received and discussed at the FC Oct meeting. Deferred to this PT Meeting (Oct 2023) for consideration due to additional legal requirements.
Request Highways Authority to review its decision not to support the PT Committee's request for yellow-backed 30mph signage in London Road. Clerk to action (PT Committee decision 17 th July 2023 min ref: PT/7/23/28)	In progress. Emailed Assistant Area Highways Authority Manager 20 th July. Reminders on 2 nd Aug & 3 rd Sept. Assistant Area Highways Manager agreed (29 th Sep phone call) to respond in time for this meeting (PT Oct 2023). Response still pending.
To write to the Highways and Transport Cabinet Member at WSCC about the parking issues in The Street. Clerk to action (PT Meeting 17 th Apr 2023) Letter to Cllr Joy Dennis and cc Cllr Marshall 17 th Jul) Response from Cllr Marshall (2 nd Aug) recommending the Parish Council makes a TRO for double yellow lines. Discussed PT Meeting Sep 2023 and agreed to approach Ambulance service to take this forward min ref PT/9/23/11) Clerk to action.	In progress. Clerk wrote to Cllr Marshall to advise on who to contact (21 st Sep). Reply 4 th Oct with contact information. Clerk to action.
Pedestrian safety concerns on A283 outside Washington Cottages, raised by the trustees of the alms properties. Agreed PT meeting 17 th July 2023 min ref: PT/7/23/26 to write to WSCC Cabinet Member for Highways & Transport Cllr Joy Dennis and Cllr Marshall, endorsing the concerns and if the planned improvements of the A24 and roundabout at Washington, reported by Cllr Marshall at the 2023 APM, will take these into consideration. Clerk to action.	In progress. Letter to Cllr Dennis 25 th July 2023 Response from Cllr Dennis (28 th July) that she would look into the enquiry and respond in more detail. Confirmation email (17 th Aug) from Assistant Area Highways Authority Manager that WSCC team is considering next steps including a speed survey for traffic outside the cottages.